

LOS ANGELES CITY EMPLOYEES' RETIREMENT SYSTEM (LACERS)

**2024 ELECTION CALENDAR**  
**Office of Employee-Member of the Board of Administration**

**Term Ending June 30, 2029**

January 16 (Tue.)	LACERS shall formally notify the Office of the City Clerk – Election Division (Election Division), and the General Manager of the Personnel Department of the election, and forward notices of the upcoming election and nominating procedure to all Departments.
January 19 (Fri.)	<p>Nominating Petitions will be available in-person only at the LACERS Office, 977 N. Broadway, Los Angeles, CA 90012, during regular office hours of 7:00 a.m. to 4:00 p.m., Monday to Friday. Candidates may email <a href="mailto:Lacers.Board@lacers.org">Lacers.Board@lacers.org</a> to pick-up and file Nominating Petitions. Appointments are not required, but are recommended.</p> <p>A candidate must be nominated by petition with a minimum of 100 but no more than 200 valid signatures from active LACERS members in order to qualify for the election ballot.</p>
February 2 (Fri.)	<p>The deadline to file Nominating Petitions will be at 5:00 p.m., at the LACERS Office, 977 N. Broadway, Los Angeles, CA 90012. Candidates who will be dropping off a packet between 4:00 p.m. and 5:00 p.m. must email <a href="mailto:Lacers.Board@lacers.org">Lacers.Board@lacers.org</a>, by 9:00 a.m., at least one day prior, in order to coordinate staffing for after hours.</p> <p>Interested candidates have the option to submit a typewritten statement of qualifications (not to exceed 250 words) to be enclosed with the official ballot and voting instructions, and an occupational ballot designation to appear on the ballot under the candidate's name. Any candidate who does not submit a statement of qualifications or an occupational ballot designation by the Nominating Petition filing deadline shall be considered to have declined to file, and the sections for the statement of qualifications or occupational ballot designation shall be left blank.</p>
February 6 (Tue.)	A public drawing of letters to determine the random alphabetical order of appearance of the candidates' last names on the ballot will be conducted at 9:00 a.m., at the Election Division, 555 Ramirez St, Los Angeles, CA 90012. The public may request access to observe the randomized drawing via livestream by emailing <a href="mailto:Clerk.ElectionAdmin@lacity.org">Clerk.ElectionAdmin@lacity.org</a> .
March 13 (Wed.)	A Notice of Election with a sample ballot shall be posted in the Election Division, specifying the election date, names of each qualifying candidate, voting eligibility rules, and voting instructions. The Notice of Election will be forwarded to all Departments.
March 26 (Tue.)	<p>An official ballot, voting instructions, and statement of qualifications will be mailed to the home address of each eligible voter. An identification envelope and return envelope will also be included in the ballot packet.</p> <p>Ballots may be deposited in any United States postal mailbox or at the Election Division no later than 5:00 p.m. on April 12, 2024, the day of the election. The voter shall enclose the voted ballot in the identification envelope provided, with the voter's name, mailing address, last four digits of their Social Security Number, signature, and date of signature. The identification envelope containing the voted ballot and voter information shall be returned in the return envelope provided.</p>

<p>April 5 (Fri.) through April 12 (Fri.)</p>	<p>New employees having become active LACERS members on or after March 11, 2024, may present themselves at the Election Division during regular office hours of 8:00 a.m. to 5:00 p.m., Monday to Friday, to obtain an official ballot no earlier than April 5, 2024, and no later than 5:00 p.m., on April 12, 2024. New Employees must present a Personnel Department – issued Certificate verifying their eligibility to vote. The certificate can be obtained at the City Personnel Department, Employment Verification Section, 700 East Temple Street, Los Angeles, CA 90012.</p> <p>Any eligible voter who has inadvertently damaged, spoiled, lost, or did not receive an official ballot may obtain a replacement ballot upon filing a signed Affidavit of Loss/No-Receipt at the Election Division no later than April 12, 2024, or by contacting them at (213) 978-0444 or <a href="mailto:Clerk.ElectionAdmin@lacity.org">Clerk.ElectionAdmin@lacity.org</a>.</p>
<p>April 9 (Tue.)</p>	<p>Each candidate, along with up to two (2) observers, may observe that ballots are properly cast, and votes are properly counted at the Election Division. The names of all designated observers and candidates who wish to attend shall be presented to the Election Division no later than 5:00 p.m. Candidates/designees will have the option to observe in-person or virtually via Zoom.</p>
<p>April 12 (Fri.) <b>ELECTION DAY</b></p>	<p>The last day for any eligible voter who has not cast a ballot may do so in person at the Election Division during the regular office hours.</p>
<p>April 16 (Tue.)</p>	<p>The ballot will be counted and tallied at the Election Division starting at 9:00 a.m. The candidate who receives at least 50% plus one of all votes cast shall be elected to the position of Employee-Member of the Board ending June 30, 2029. If no candidate receives a majority of all votes cast, a runoff election will be conducted on May 20, 2024, for the two candidates receiving the highest number of votes.</p>
<p>April 19 (Fri.)</p>	<p>Any challenges to the proceedings, acts, or omissions that may be material to the election shall be filed by written notice to the Election Division no later than 5:00 p.m. The Election Division will review the protests and submit a report of findings and recommendations to the LACERS Board of Administration within 14 calendar days after the date of election.</p>
<p>April 24 (Wed.)</p>	<p>Last day for the Election Division to furnish the official certified results of the election to the LACERS Board of Administration.</p>
	<p><b>RUNOFF IF NECESSARY</b></p>
<p>April 23 (Tue.)</p>	<p>A Notice of Election with a sample ballot shall be posted in the Election Division specifying the election date, names of each qualifying candidate, voting eligibility rules, and voting instructions. The Notice of Election will be forwarded to all Departments.</p>
<p>May 1 (Wed.)</p>	<p>An official ballot, voting instructions, and statement of qualifications will be mailed to the home address of each eligible voter. An identification envelope and return envelope will also be included in the ballot packet.</p> <p>Ballots may be deposited in any United States postal mailbox or at the Election no later than 5:00 p.m., on May 20, 2024, the day of the election. The voter shall enclose the voted ballot in the identification envelope provided, with the voter's name, mailing address, last four digits of their Social Security Number, signature, and date of signature. The identification envelope containing the voted ballot and voter information shall be returned in the return envelope provided.</p>

<p>May 13 (Mon.) through May 20 (Mon.)</p>	<p>New employees having become active LACERS members on or after April 8, 2024, may present themselves at the Election Division during regular office hours of 8:00 a.m. to 5:00 p.m., Monday to Friday, to obtain an official ballot no earlier than May 13, 2024, and no later than 5:00 p.m., on May 20, 2024. New employees must present a Personnel Department – issued Certificate verifying their eligibility to vote. The certificate can be obtained at the City Personnel Department, Employment Verification Section.</p> <p>Any eligible voter who has inadvertently damaged, spoiled, lost or did not receive an official ballot may obtain a replacement ballot upon filing a signed Affidavit of Loss/No-Receipt at the Election Division no later than May 20, 2024, or by contacting them at (213) 978-0444 or <a href="mailto:Clerk.ElectionAdmin@lacity.org">Clerk.ElectionAdmin@lacity.org</a>.</p>
<p>May 17 (Fri.)</p>	<p>Each candidate, along with up to two (2) observers, may observe that ballots are properly cast and votes are properly counted at the Election Division. The names of all designated observers and candidates who wish to attend shall be presented to the Election Division no later than 5:00 p.m. Candidates/designees will have the option to observe in-person or virtually via Zoom.</p>
<p>May 20 (Mon.) <b>RUNOFF ELECTION DAY</b></p>	<p>The last day for any eligible voter who has not cast a ballot may do so in person at the Election Division during the regular office hours.</p>
<p>May 22 (Wed.)</p>	<p>The ballots will be counted and tallied at the Election Division starting at 9:00 a.m. The candidate who receives a plurality of all votes cast shall be declared elected to the position of Employee-Member of the Board ending June 30, 2029.</p>
<p>May 28 (Tue.)</p>	<p>Any challenges to the proceedings, acts, or omissions that may be material to the election shall be filed by written notice to the Election Division no later than no later than 5:00 p.m. The Election Division will review the protests and submit a report of findings and recommendations to the LACERS Board of Administration within 14 calendar days after the date of election.</p>
<p>June 3 (Mon.)</p>	<p>Last day for the Election Division to furnish the official certified results of the election to the LACERS Board of Administration.</p>