

LOS ANGELES CITY EMPLOYEES' RETIREMENT SYSTEM (LACERS)
 202 W. First Street, Suite 500
 Los Angeles, CA 90012-4401

2013 SPECIAL ELECTION CALENDAR
 Office of Retired Member of the Board of Administration

Term Ending June 30, 2015

June 7 (Fri.)	Notify the City Clerk of pending election. <i>(Provide Nominating Packet and Primary Roster of Retired Members as of June 6, 2013 to City Clerk - Election Division Office)</i>
June 14 (Fri.)	Preliminary Notification of Election, Notice of Intent to Run and Qualification Statement Form, and optional Occupational Ballot Designation Form mailed to all Retired Members.
June 28 (Fri.)	5:00 p.m. is the deadline for filing the Notice of Intent to Run and Qualification Statement Form at the City Clerk - Election Division Office, 555 Ramirez Street, Space 300. Candidates are invited to submit a typewritten statement of their qualifications, not to exceed 250 words in length, and an occupational ballot designation to appear with their name on the ballot, of which are to be enclosed with the ballot and voting instructions. Interested candidates may submit their candidate packet by United States Postal Mail or they may personally deliver it to the City Clerk - Election Division Office during regular office hours within the seven (7) business days preceding the deadline of June 28, 2013 at 5:00 p.m. Any candidate not submitting a statement before the deadline will be considered to have declined to file a statement.
July 2 (Tues.)	A drawing of letters of the alphabet to determine the order of appearance of the candidates' names upon the ballot will be held at 8:30 a.m. at the City Clerk - Election Division Office.
July 19 (Fri.)	A Notice of Election and sample ballot shall be posted in the City Clerk - Election Division Office specifying the election date, names of each qualifying candidate, voting eligibility rules, and instructions.
July 26 (Fri.)	A ballot containing the names of the candidates, voting instructions and candidate qualification statements will be mailed to the home address of each Retired Member of LACERS.
July 29 (Mon.)	Beginning July 29, 2013, ballots marked in accordance with the voting instructions may be deposited in any U.S. mailbox in time to be received by the City Clerk - Election Division Office no later than 5:00 p.m., August 16, 2013, the day of the election. Voters may also personally deposit the ballot enclosed in a return envelope in the election box located in the City Clerk - Election Division Office from Monday to Friday, 8:00 a.m. to 5:00 p.m., within the seven (7) calendar days preceding the day of the election. Any member who has damaged, spoiled, lost or did not receive a ballot may obtain a replacement by calling (213) 978-0440 or by going to the City Clerk - Election Division Office, 555 Ramirez Street, Space 300, Los Angeles, CA 90012 upon filing an Affidavit of Loss/Non-Receipt with the City Clerk - Election Division.
August 9 (Fri.) thru August 16 (Fri.)	Newly retired members of the System, having become a retired member within thirty (30) days of an election, who wish to vote may present themselves to the City Clerk - Election Division Office to obtain a ballot. Ballots may be deposited during regular business hours in the seven (7) calendar days preceding the election, but no later than 5:00 p.m. on Election Day, in the election box located in the City Clerk's Election Division Office. <i>(Provide a Supplemental Roster of retirees, deceased members, and members that lost retiree status after June 6, 2013 to the City Clerk - Election Division Office by Election Day, August 16, 2013)</i>

August 13 (Tues.)	Candidates may each designate no more than two (2) observers at the tally center to observe that ballots are properly cast and votes are properly counted. Candidates may also observe in addition to the designated observers. Names of all observers and candidates who wish to attend shall be presented to the City Clerk - Election Division Office no later than August 13, 2013 at 5:00 p.m.
August 16 (Fri.) ELECTION DAY	Any member who has not cast a ballot by mail may do so in person at the City Clerk - Election Division Office between the hours of 8:00 a.m. and 5:00 p.m. <i>(Deadline to submit Supplemental Roster to City Clerk - Election Division Office)</i>
August 20 (Tues.)	Results will be canvassed by the City Clerk - Election Division Office starting at 8:30 a.m. The candidate that receives a plurality of the votes cast will be declared elected.
August 23 (Fri.)	Deadline to file for any written protest to City Clerk - Election Division (3 business days after the ballot count)
August 30 (Fri.)	Last day for the City Clerk to certify official results to the Board of Administration within fourteen (14) calendar days after the election