

MINUTES OF THE REGULAR MEETING
BENEFITS ADMINISTRATION COMMITTEE
LOS ANGELES CITY EMPLOYEES' RETIREMENT SYSTEM

In accordance with Government Code Section 54953, subsections (e)(1) and (e)(3), and in light of the State of Emergency proclaimed by the Governor on March, 2020 relating to COVID-19 and ongoing concerns that meeting in person would present imminent risks to the health and safety of attendees and/or that the State of Emergency continues to directly impact the ability of members to meet safely in person, the LACERS Benefits Administration October 26, 2021 meeting will be conducted via telephone and/or videoconferencing.

October 26, 2021

11:50 a.m.

PRESENT via Videoconferencing:	Chair:	Michael R. Wilkinson
	Committee Members:	Annie Chao Sandra Lee
	Manager-Secretary:	Neil M. Guglielmo
	Legal Counselor:	Miguel Bahamon
PRESENT at LACERS offices:	Executive Assistant:	Ani Ghoukassian

The Items in the Minutes are numbered to correspond with the Agenda.

I

PUBLIC COMMENTS AND GENERAL PUBLIC COMMENTS ON MATTERS WITHIN THE COMMITTEE'S JURISDICTION AND COMMENTS ON ANY SPECIFIC MATTERS ON THE AGENDA
PRESS *9 TO RAISE HAND DURING PUBLIC COMMENT PERIOD – Chair Wilkinson asked if any persons wished to speak on matters within the Committee's jurisdiction, to which there was no response.

II

APPROVAL OF MINUTES FOR THE MEETING OF AUGUST 24, 2021 AND POSSIBLE COMMITTEE ACTION – Committee Member Chao moved approval, adopted by the following vote: Ayes, Committee Members Chao, Sandra Lee, and Chair Wilkinson -3; Nays, None.

III

AMENDMENT TO THE BENEFITS ADMINISTRATION COMMITTEE CHARTER AND POSSIBLE COMMITTEE ACTION – Estella Priebe, Senior Benefits Analyst, discussed this item with the Committee for 5 minutes. After discussion, Committee Member Chao moved approval, adopted by the following vote: Ayes, Committee Members Chao, Sandra Lee, and Chair Wilkinson -3; Nays, None.

IV

REVISIONS TO LACERS BOARD RULES AND POSSIBLE COMMITTEE ACTION – Alex Rabrenovich, Chief Benefits Analyst, and Ferralyn Sneed, Chief Benefits Analyst discussed this item with the Committee for 35 minutes. After discussion, Committee Member Chao moved approval, adopted by the following vote: Ayes, Committee Members Chao, Sandra Lee, and Chair Wilkinson -3; Nays, None.

V

OPERATIONAL UPDATE – Dale Wong-Nguyen, Assistant General Manager, provided the following update:

- In preparation for Alex Rabrenovich’s retirement in mid December 2021, Karen Freire will transition to oversee the Health Benefits Administration and Wellness Division, formerly Chief Benefits Analyst over Retirement Services Division (RSD); Ferralyn Sneed is appointed on an emergency basis as Chief Benefits Analyst over Retirement Services Division, and Delia Hernandez is named as Acting Senior Benefits Analyst II and Assistant Division Manager of Retirement Services Division
- Separation Incentive Program (SIP) Closeout Initiative – RSD will conduct audits of 150 City SIP retirements per quarter for the remaining three quarters in the fiscal year
- Member Experience Initiative – Retirement counseling via video conferencing is being piloted for the next quarter
- Retirements are trending at pre-City SIP levels, averaging 88 per month in the first quarter of the fiscal year
- Open Enrollment – Chief Benefits Analyst Alex Rabrenovich and Senior Benefits Analyst II Taneda Larios provided status updates on Open Enrollment which began on October 15th

VI

OTHER BUSINESS –There was no other business.

VII

NEXT MEETING: The next Benefits Administration Committee meeting is not scheduled at this time, and will be announced upon scheduling. Please continue to view the LACERS website for updated information on public access to Board/Committee meetings while responding to public health concerns relating to the novel coronavirus continue.

VIII

ADJOURNMENT – There being no further business before the Committee, Chair Wilkinson adjourned the Meeting at 12:30 p.m.



Michael R. Wilkinson
Chair

Neil M. Guglielmo

Neil M. Guglielmo
Manager-Secretary