

LOS ANGELES CITY EMPLOYEES' RETIREMENT SYSTEM (LACERS)

2025 ELECTION CALENDAR
Office of Retired Member of the Board of Administration

Term Ending June 30, 2030

January 14 (Tues.)	LACERS shall formally notify the Office of the City Clerk-Election Division (Election Division) of the 2025 Retired Member Election, and provide the Self-Nomination Packet to the Election Division.
January 15 (Wed.)	A Self Nomination Package including the Election Notification, Election Calendar, Notice of Intent Form, and Instructions for Preparation shall be mailed to the mailing address of each eligible voter.
January 31 (Fri.)	<p>The deadline to file a Notice of Intent Form will be at 5:00 p.m., at the Election Division, 555 Ramirez Street, Space 300, Los Angeles CA, 90012. Candidates may submit their candidate packet by U.S. Postal Mail or hand deliver it to the Election Division during regular office hours, Monday through Friday from 8:00 a.m. to 5:00 p.m.</p> <p>Interested candidates have the option to submit a typewritten Statement of Qualifications (not to exceed 250 words in length) to be enclosed with the official ballot and voting instructions, and an Occupational Ballot Designation to appear on the ballot under the candidate's name. Any candidate who does not submit a Statement of Qualifications or an Occupational Ballot Designation by the filing deadline shall be considered to have declined to file, and the sections for the Statement of Qualifications or Occupational Ballot Designation shall be left blank.</p>
February 4 (Tues.)	A public drawing of letters to determine the random alphabetical order of appearance of the candidates' last names on the ballot shall be conducted at 9:00 a.m. at the Election Division. The public may request access to observe the randomized drawing via livestream by emailing Clerk.ElectionAdmin@lacity.org.
March 12 (Wed.)	A Notice of Election with a sample ballot shall be posted at the Election Division, specifying the election date, names of each qualifying candidate, voting eligibility rules, and voting instructions.
March 19 (Wed.)	<p>An official ballot, voting instructions, and Statement of Qualifications will be mailed to the mailing address of each eligible voter. An identification envelope and return envelope will also be included in the ballot packet.</p> <p>Ballots may be deposited in any U.S. postal mailbox or at the Election Division and received no later than 5:00 p.m. on April 11, 2025, the day of the election. The voter shall enclose the voted ballot in the identification envelope provided with the voter's name, mailing address, last four digits of their Social Security Number, signature, and date of signature. The identification envelope containing the voted ballot and voter information shall be returned in the return envelope provided.</p>

April 4 (Fri.) through April 11 (Fri.)	<p>Newly Retired Members of the System, who have become eligible on or after March 10, 2025 may present themselves at the Election Division to obtain an official ballot no earlier than April 4, 2025, and no later than 5:00 p.m. on April 11, 2025. New Retired Members must present a LACERS issued Certificate verifying their eligibility to vote. The certificate can be obtained at the LACERS office – 977 N. Broadway, Los Angeles, CA 90012, Monday through Friday from 7:00 a.m. to 4:00 p.m.</p> <p>Any eligible voter who has inadvertently damaged, spoiled, lost, or did not receive an official ballot may obtain a replacement ballot upon filing an Affidavit of Loss/Non-Receipt with the Election Division no later than April 11, 2025. The replacement ballot can be requested in person at the Election Division or by contacting (213) 978-0444 or emailing Clerk.ElectionAdmin@lacity.org.</p>
April 8 (Tue.)	Each candidate, along with up to two (2) observers, may observe that ballots are properly cast, and votes are properly counted at the Election Division. The names of all designated observers and candidates who wish to attend shall be presented to the Election Division no later than 5:00 p.m. Candidates/designees will have the option to observe in-person or virtually via Zoom.
April 11 (Fri.) ELECTION DAY	The last day for any eligible voter who has not cast a ballot may do so in person at the Election Division during the regular office hours.
April 15 (Tue.)	The ballots will be counted and tallied at the Election Division starting at 9:00 a.m. The candidate who receives at least 50% plus one of all votes cast shall be declared elected to the position of Retired Member of the Board for the five-year term ending June 30, 2030. If no candidate receives a majority of all votes cast, a runoff election shall be conducted on May 23, 2025 for the two candidates receiving the highest number of votes.
April 18 (Fri.)	Any challenges to the election proceedings, acts, or omissions which may be material to the election shall be filed by written notice to the Election Division no later than 5:00 p.m. The Election Division will review the protests and submit a report of findings and recommendations to the LACERS Board of Administration within 14 calendar days after the date of election.
April 25 (Fri.)	Last day for the Election Division to furnish the official certified results of the election to the LACERS Board of Administration.

RUNOFF ELECTION (IF NECESSARY)

April 25 (Fri.)	A Notice of Runoff Election with a sample ballot shall be posted in the Election Division specifying the election date, names of each qualifying candidate, voting eligibility rules, and voting instructions.
May 5 (Mon.)	<p>An official ballot, voting instructions, and Statement of Qualifications will be mailed to the mailing address of each eligible voter. An identification envelope and return envelope will also be included in the ballot packet.</p> <p>Ballots may be deposited in any U.S. postal mailbox or at the Election Division and received no later than 5:00 p.m., on May 23, 2025, the day of the election. The voter shall enclose the voted ballot in the identification envelope provided with the voter's name, mailing address, last four digits of their Social Security Number, signature, and date of signature. The identification envelope containing the voted ballot and voter information shall be returned in the return envelope provided.</p>

<p>May 16 (Fri.) through May 23 (Fri.)</p>	<p>Newly Retired Members of the System, who have become eligible on or after April 28, 2025 may present themselves at the Election Division, to obtain an official ballot no earlier than May 16, 2025, and no later than 5:00 p.m., on May 23, 2025. New Retired Members must present a LACERS issued Certificate verifying their eligibility to vote. The certificate can be obtained at the LACERS office – 977 N. Broadway, Los Angeles, CA 90012, Monday through Friday from 7:00 a.m. to 4:00 p.m.</p> <p>Any eligible voter who has inadvertently damaged, spoiled, lost, or did not receive an official ballot may obtain a replacement ballot upon filing an Affidavit of Loss/Non-Receipt with the Election Division no later than May 23, 2025. The replacement ballot can be requested in person at the Election Division or by contacting (213) 978-0444 or emailing Clerk.ElectionAdmin@lacity.org.</p>
<p>May 20 (Tue.)</p>	<p>Each candidate, along with up to two (2) observers, may observe that ballots are properly cast and votes are properly counted at the Election Division. The names of all designated observers and candidates who wish to attend shall be presented to the Election Division no later than 5:00 p.m. Candidates/designees will have the option to observe in-person or virtually via Zoom.</p>
<p>May 23 (Fri.)</p> <p>RUNOFF ELECTION DAY</p>	<p>The last day for any eligible voter who has not cast a ballot may do so in person at the Election Division during the regular office hours.</p>
<p>May 28 (Wed.)</p>	<p>The runoff ballots will be counted and tallied at the Election Division starting at 9:00 a.m. The candidate who receives the majority of all votes cast shall be declared elected to the position of Retired Member of the Board ending June 30, 2030.</p>
<p>May 30 (Fri.)</p>	<p>Any challenges to the election proceedings, acts, or omissions which may be material to the election shall be filed by written notice to the Election Division no later than 5:00 p.m. The Election Division will review the protests and submit a report of findings and recommendations to the LACERS Board of Administration within 14 calendar days after the date of election.</p>
<p>June 6 (Fri.)</p>	<p>Last day for the Election Division to furnish the official certified results of the runoff election to the LACERS Board of Administration.</p>