

Tier 3 Planning for Retirement Webinar

Attention

- This presentation is intended to summarize legal texts in a clear and concise manner to help you understand your benefits. It describes the most important features. If there is a difference between the legal texts and this presentation, the legal texts will prevail.
- 2. Representatives of LACERS cannot offer financial, legal, or tax advice. Please consult with your financial planner, attorney and/or tax advisor as needed.
- 3. This presentation is for Tier 3 Members. Tier 3 Members are LACERS Members hired **on or after February 21, 2016**.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, 2 services and activities.

Topics to be Discussed

- Introduction
- Service Explained
- Service Credit Purchases
- Retirement Eligibility and Allowance Calculation
- Health Benefits
- Survivor Benefits (Including FDBP)
- Applying for Retirement

LACERS Board of Administration

MEMBERS

- Commission-Controlled Department
- (4) Members Appointed by the Mayor
 - (1) must be a Retired City Employee*
 - (2) Members elected by Active City Employees*
 - (1) Member is elected by Retired City Employees*
 * Must be a LACERS Member



LACERS Membership



Membership is automatic once hired and/or your employing department certifies you to the plan.

All Members contribute 11% of their gross salary towards their retirement with LACERS bi-weekly

Tier 3 Members were hired on or after February 21, 2016. Vesting occurs at 5 years of Continuous Service with the City, which qualifies you to collect a retirement benefit.

LACERS Introduction **Summary Plan Description**





A Guide to LACERS Tier 3 Benefits



- Your user's manual for your LACERS Retirement Plan
- Soft copy available on LACERS website:

www.LACERS.org

LACERS: Defined Benefit Plan (401a)

Defined Benefit Plans, like LACERS, are professionally managed trust funds that provide specific benefits at retirement based on a formula

 Offers lifetime benefits to it's Members who are vested (5 or more years of continuous service)

The LACERS plan also may include cost of living adjustments

LACERS Pension Trust Fund



LACITY EMPLOYEES' RETIREMENT SYSTEM

Service, Service Credit & Continuous Service

*This presentation is intended to provide a summary of the benefits established by the Los Angeles City Charter, Los Angeles Administrative Code, and LACERS Board Rules (referred to as the Plan provisions). In the event of discrepancies in this presentation the Plan provisions will govern at all times.

Service vs. Service Credit



SERVICE

Accounts for the years you've been a City employee contributing to LACERS



SERVICE CREDIT

Accounts for the hours you've worked as an Active LACERS Member

- Full-time employees receive 0.03835 years of Service Credit per pay period
- Part-time employees will be prorated based on the actual hours worked divided by 80 hours

Service vs. Service Credit

Example:

Liz works full-time (40-hour week) for 6 years. Dan works half-time (20-hour week) for 6 years.

What is Liz's total Service?6 yearsWhat is Liz's total Service Credit?6 years

What is Dan's total Service?6 yearsWhat is Dan's total Service Credit?3 years

Service and Service Credit

Service – helps determine your Benefit Eligibility

- When you can retire
- If you can receive a health subsidy

Service Credit – helps determine the amount of your Benefit

- How much money in your monthly retirement allowance
- How much health subsidy you receive

Continuous Service

- This is the sum of your uninterrupted City Service (with no break in service of more than 3 years).
- The service may be a combination of City employment service and governmental service purchased.

Continuous Service Example



4 Years ServiceBreak of 2 Years5 Years Service

5 Years Service Break of 4 Years 2 Years Service

9 Years Continuous Service

7 Years 5 Years of Continuous Service

* Continuous Service is used to determine retirement eligibility ONLY.

MyLACERS Member Statement



- Employee Contributions
- Service Credit
- Beneficiaries

https://MyLACERS.lacers.org



202 W. First Street, Suite 500 Los Angeles, CA 90012-4401 Mail Stop 175 (800) 779-8328 TDD (888) 349-3996 Fax: (213) 687-4147 www.lacers.org

Member Statement for John Lacer Well Statement Period: 05/15/2017 - 05/14/2018 Statement Run Date: 05/14/2018

MEMBER DE	MOGRAPHIC INFORMATION		
SSN:1	XXX-XX-1234	Marital Status: 1 Married	
DOB:1	01/01/1970	Spouse Name:	
Address:1	123 Main Street	Spouse DOB:	
	Los Angeles, CA 90012	Marriage Date:	
Phone:1	(213) 111-1111	Domestic Relations Order: Not on file	
Email:			

¹ Corrections for Active Members must be made through your employing department.

Statement Pr

\$3,084.90

05/15/2017 \$0.00

Total Beginning Balance as of	Pre-Tax Contributio During	Post-Tax Contributions During	Interest Earned During Statement		Total Ending Balance as of
RETIREMENT CONT	RIBUTION INFORM	TION			
Biweekly Salary Last	Reported: \$1,8	0	Date Last Reported:	04/28/2018	
Department:	LACI		Termination Date:		
Employee ID:	3909		Hire Date:	1/1/2014	
EMPLOYMENT INFO					
Membership Begin D	ate: 1/1/2014	Larg	er Annuity Participant: FDBP Participant: Service Purchase:	No No No	
Plan/Tier: Tier 1			DWP Service:	No	
Current Member Stat			Reciprocity:	No	
MEMBERSHIP INFO					

Statement Pr

\$0.00

Period

\$15.74

05/14/2018

\$3,100.64



Service Credit Purchases & Reciprocity

*This presentation is intended to provide a summary of the benefits established by the Los Angeles City Charter, Los Angeles Administrative Code, and LACERS Board Rules (referred to as the Plan provisions). In the event of discrepancies in this presentation the Plan provisions will govern at all times.

Service Credit Purchases Re-Deposits

What is it?

 Allows current active Members who previously terminated City employment and withdrew their LACERS contributions to make a re-deposit and purchase Service Credit for prior membership.

Who's eligible?

- An Active Member of LACERS, who:
- Withdrew their funds from LACERS after having separated from City Service; or
- Due to a divorce, their ex-spouse received a separate account with LACERS and subsequently withdrew the money from that account.

How to apply?

 Complete Section (A) of the Application to Purchase Previous City Service

Service Credit Purchases Back Contributions

What is it?

 Allows current active Members who were regularly employed by the City on a full/part-time, seasonal, or temporary basis and were not a LACERS Member to make the purchase of a Back Contribution.

Who's eligible?

- An Active Member of LACERS, who:
- •Was regularly employed by the City either full/part-time; and during that time, was not a LACERS Member or making contributions to LACERS; or
- •Was regularly employed by the City and participating in the PSP; during that time, you were not a LACERS Member or making contributions to LACERS; and has a minimum of five years verified City Service and Contributions on deposit with LACERS.

How to apply?

• Complete Section (B) of the Application to Purchase Previous City Service

Service Credit Purchases Government Service Buyback Program

What is it?

- Allows current active Members to purchase Service Credit for periods of:
- Full-time service with other Governmental Entities; or
- Uncompensated maternity leave with the City of Los Angeles

Who's eligible?

- An Active Member of LACERS, who:
- Has at least six months of uninterrupted, full-time service with a single Governmental Entity; or
- Was on an uncompensated leave of absence from City Service for maternity reasons. Purchase can be a minimum of one whole month and a maximum of twelve months.

How to apply?

- Complete a **Certification of Service Form**
- or a Certificate of Uncompensated Maternity Leave Form

Applying for Service Credit Purchases

- Explore Service Credit Purchases early to allow for the processing time
- Contracts must be completed prior to your retirement effective date
- Only Active City employees can purchase Service Credit
- For additional information, please speak to a Buyback Representative at LACERS

Reciprocity

What is Reciprocity

An agreement among certain **California** public retirement systems allowing Members to move from one public employer to another within a specific time frame allowing some portability of retirement benefits.

Benefits

Receive a retirement benefit from each system based on the Service Credit acquired with the agency and the benefit formula by that retirement system. Both retirement systems will calculate your benefits based on the highest salary you received, regardless of which agency it was paid by.



Retirement Eligibility & Allowance Calculation

*This presentation is intended to provide a summary of the benefits established by the Los Angeles City Charter, Los Angeles Administrative Code, and LACERS Board Rules (referred to as the Plan provisions). In the event of discrepancies in this presentation the Plan provisions will govern at all times.

Enhanced Service Retirement

Eligibility Requirements for an Enhanced Allowance

- Age 63 or older with at least 10 years of City Service (Retirement Factor 2.0%) *
- Age 63 or older with at least 30 years of City Service (Retirement Factor 2.1%)

*At least 5 years of Continuous Service must be from City employment (vesting), Service recognized under Reciprocity may apply.

Normal Service Retirement

Eligibility Requirements for a Normal Allowance

- Age 60 or older with at least 10 years of City Service (Retirement Factor 1.5%) *
- Age 60 or older with at least 30 years of City Service (Retirement Factor 2.0%)

*At least 5 years of Continuous Service must be from City employment (vesting), Service recognized under Reciprocity may apply. Reciprocity will be discussed later.

Early Service Retirement

Eligibility Requirements for an Early Allowance

 Any age prior to 60 with at least 30 years of City Service (Retirement Factor 2.0% * and early retirement adjustment factor for your age) **

*At least 5 years of Continuous Service must be from City employment (vesting), Service recognized under Reciprocity may apply. Reciprocity will be discussed later.

**If the Member is younger than age 55 at the date of retirement, a reduction factor shall be applied.

Early Retirement Reduction Factors

AGE	FACTOR	AGE	FACTOR
45	.625	50	.775
46	.655	51	.805
47	.685	52	.835
48	.715	53	.865
49	.745	54	.895

Retirement Calculation

To calculate your Retirement Allowance you will need:

- Your Final Compensation
- Your Total Service Credit
- LACERS Tier 3 Retirement Factor
- Early Retirement Reduction Factor (if under age 55)

Final Compensation

 The average monthly compensation earned by your job classification during your highest paid 36 consecutive months of service.

Final Compensation

Includes:

Base salary

Does not include:

- Overtime
- Daily or non-regularly-assigned bonuses
- Reimbursements
- Car or uniform allowances
- Payments in lieu of benefits

Retirement Formula

Final Compensation X Service Credit X Retirement Factor X Early Retirement Factor (if applicable)

Retirement Allowance

Benefit Estimate on MyLACERS

1. Click on: Estimate a Benefit **2.** Enter your: Separation and Retirement date **3.** Click on: Generate

MyLACERS		Hi, () Pro	file Submit Inquiry	Sign Out
BENEFIT ESTIMATE					
Member Information					
Account Summary Service Detail Personal Information Nominated Beneficiaries Estimate a Benefit	You are eligible to receive retirement ber date when you will be eligible for retirem Early Retirement: 11/9/2031 Service Retirement: 12/12/2035	nefits as of the dates listed below. Make su ent.	ure the Retirement Date	you use for your estir	nate is a
Estimate History Service Purchases	Benefit Options		Beneficiary		
Seminars	Separation Date:	11/8/2031	Na	ame:	
Counseling	Retirement Date:	11/9/2031	Relations	ship:	\sim
Forms	Age: Add Additional Service Purchase:		Date of B Include Spouse		
Communications	Override FAMC:	none 2 use projected 2	Include Spouse,	/JF: []	
Correspondence Statements		How is FAMC calculated?		31	

Disability Retirement*

Eligibility	5 or more years of Continuous Service
Retirement Allowance	Generally 1/3 of your Final Compensation
Disabling Condition	Doesn't have to be job related but it must prevent you from performing your regular job duties.
Filing Period	Within one year of your last day on Active payroll. If you do not apply in time, you lose your eligibility for this benefit.

*If you have more than 15.4 years of Service Credit and are eligible for Normal Service Retirement Allowance, it may be larger than a Disability Retirement Allowance.



Taxes, Social Security, and COLAs

*This presentation is intended to provide a summary of the benefits established by the Los Angeles City Charter, Los Angeles Administrative Code, and LACERS Board Rules (referred to as the Plan provisions). In the event of discrepancies in this presentation the Plan provisions will govern at all times.

Retirement Allowance is Taxable



"But in this world nothing can be said to be certain, except death and taxes." - Benjamin Franklin

Your Retirement Allowance is taxable as income.

https://www.retirementliving.com/taxes-by-state



Social Security – ssa.gov

If you receive a Social Security retirement benefit, the Federal government may reduce it because of your LACERS Retirement Allowance that may trigger one of the following:

Windfall Elimination Provision

Impacts you, the Member

www.socialsecurity.gov/retire2/anyPiaWepjs04.html

Government Pension Offset

Impacts your Surviving Spouse
www.socialsecurity.gov/retire2/gpo-calc.html

Retirement Allowance Cost-of-Living Adjustment (COLA)

- Based on the Consumer Price Index (CPI) for the Los Angeles area
- May increase your Retirement Allowance a maximum of 2% per year
Supplementing your Income

Your LACERS Retirement Allowance:

- Should be considered the foundation of your retirement financial planning but,
- It may or may not cover all your expected retirement expenses

Retirement Benefits Final Compensation Percentage

For each full year of Service Credit, you earn between *1.5% – 2.1% of your salary.

Service Credit		30 years
Tier 3 Retirement Factor	X	1.5 - 2.1
Percent of Final Compensation	=	45% - 63%

*Retirement factor based on the way you qualify to retire: Early, Enhanced, or Normal.

Supplementing Your Income Larger Annuity Program

What is it?	An optional retirement or investment account that allows you to invest more money toward your retirement.
How does it work?	 Contribute post-tax monies: Lump-sum contribution; or Biweekly contribution; or Rollover from other qualified retirement fund (Roth IRA rollovers are not permitted). Invest based on: The average five-year Treasury Note; or The LACERS rate of return for publicly traded portion of the LACERS investment portfolio. At time of retirement: Convert funds into a lifetime monthly annuity that would be in addition to your retirement allowance.
How to participate?	Complete the Larger Annuity Initiation or Change of 39 Contribution Amount.

Deferred Compensation





Voluntary tax-advantaged governmental 457(b) plan that allows you to save a pre-tax portion of your salary now so you can enjoy it later in retirement.

You decide how much to save, how to invest, and how to manage your taxes in retirement.



Visit: la457.com for more information



Medical and Dental Benefits

*This presentation is intended to provide a summary of the benefits established by the Los Angeles City Charter, Los Angeles Administrative Code, and LACERS Board Rules (referred to as the Plan provisions). In the event of discrepancies in this presentation the Plan provisions will govern at all times.

LACERS Health Benefits Guide



 Your user's manual for your LACERS Health Benefits

 Mailed to Retired Members annually during Open Enrollment period

 Soft copy posted on Retired Members page of LACERS website: www.LACERS.org/retired

Health & Dental Plan Enrollment Eligibility

Who is eligible to enroll in LACERS health and Dental plans?

- ✓ You, as a Retired LACERS Member
- Your eligible dependent(s)
- An eligible survivor who receives a Continuance or Survivorship Allowance (e.g., qualified surviving spouse/domestic partner) and their dependent.

Eligible Dependents

Legal Spouse/Domestic Partner (Plan or state-registered)

Dependent Child under age 26
 Unless eligible for medical coverage by their employer

✓ Disabled child with a disability that occurred prior to age
 26 and is unable to engage in gainful employment

 Grandchild under age 26 if Member is the legal guardian, has legal custody, or is the child of a dependent child

Health Plan Subsidies

A subsidy is a monthly dollar credit applied to the cost of your medical or dental plan premium.

To be eligible for a subsidy, you must:

- 1. Be at least age 55
- 2. Be receiving a service or disability retirement benefit from LACERS
- 3. Have a minimum of 10 whole years of Service
- 4. Be enrolled in a LACERS-sponsored medical plan or be a participant in the Medical Premium Reimbursement Program (MPRP)

Medical Subsidy

- ✓ Retired Members are eligible to receive 40% of the maximum subsidy with 10 years of Service.
- ✓ For each additional <u>whole</u> year of Service Credit, members receive an additional 4%.
- ✓ With 25 years of Service Credit, you are eligible to receive 100% of the maximum subsidy.

Service Credit	% of Maximum Subsidy	Subsidy Amount
1-10	40%	\$716.32
11	44%	\$787.95
12	48%	\$859.58
13	52%	\$931.22
14	56%	\$1,002.85
15	60%	\$1,074.48
16	64%	\$1,146.11
17	68%	\$1,217.74
18	72%	\$1,289.38
19	76%	\$1,361.01
20	80%	\$1,432.64
21	84%	\$1,504.27
22	88%	\$1,575.90
23	92%	\$1,647.54
24	96%	\$1,719.17
25+	100%	\$1,790.80

Dental Subsidy

To be eligible for a Dental subsidy, you must:

✓ Be at least age 55
 ✓ Have a minimum of 10 whole years of Service

Note: LACERS *does not* provide dental subsidies to dependents or eligible Survivors. But they may be enrolled and have their premiums deducted from your retirement allowance or their Continuance/Survivorship allowance, if an eligible survivor.

Service Credit	% of Maximum	Delta Dental PPO Subsidy Amount	DeltaCare USA DHMO Subsidy Amount
1-10	40%	\$17.84	\$5.75
11	44%	\$19.62	\$6.33
12	48%	\$21.41	\$6.90
13	52%	\$23.19	\$7.48
14	56%	\$24.98	\$8.05
15	60%	\$26.76	\$8.63
16	64%	\$28.54	\$9.20
17	68%	\$30.33	\$9.78
18	72%	\$32.11	\$10.35
19	76%	\$33.90	\$10.93
20	80%	\$35.68	\$11.50
21	84%	\$37.46	\$12.08
22	88%	\$39.25	\$12.65
23	92%	\$41.03	\$13.23
24	96%	\$42.82	\$13.80
25+	100%	\$44.60	\$14.38

Understanding Your Deductions

Your monthly LACERS health plan deductions (out-of-pocket costs) depend on:

- The monthly premium(s) of the plan(s) you choose
- The number of dependents you enroll in your health plan(s)
- Your and your dependent's Medicare status*
- Your LACERS subsidies

*Medicare will be discussed later



Health Maintenance Organizations (HMO)

- Kaiser Permanente
- Anthem Blue Cross

Preferred Provider Organization (PPO)

Anthem Blue Cross

Medicare Advantage HMO Plans

- Kaiser Senior Advantage
- UnitedHealthcare Medicare Advantage
- Senior Care Action Network (SCAN)

Medicare Supplemental Plan

• Anthem Blue Cross Life & Health Medicare Plan

Medical Plans: Where You Live*

California*	Nevada and Arizona*	United States and Its Territories	Worldwide
 Anthem Blue Cross HMO & PPO Kaiser Permanente HMO & Kaiser Senior Advantage HMO UnitedHealthc are Medicare Advantage HMO -SCAN Health Plan (Medicare Advantage 	 UnitedHealthc are Medicare Advantage HMO Anthem Blue Cross PPO 	 Anthem Blue Cross PPO Anthem Blue Cross Life & Health Medicare Plan (Medicare Supplemental) 	 Anthem Blue Cross PPO Out- of-Country Plan

*Not all areas of the state. Plans in *italics* are senior plans for Medicare-eligible retirees.

Dental and Vision Plans

Dental

DeltaCare® USA (HMO)

Available in California and select areas of Nevada

Delta Dental (PPO)

Available Nationwide; Includes California and Out of Country

Vision

Anthem Blue View Vision

- For Anthem Blue Cross members
- For UnitedHealthcare members
- For SCAN members

Kaiser Permanente

• For Kaiser members

Health Enrollment at Retirement

- Enrollment in a LACERS retiree health plan is not automatic
- You may enroll in a LACERS health plan within 60 days of your retirement effective date and coverage will begin on the first of the month following your retirement effective date
- If you do not enroll in a LACERS health plan at the time of retirement, you may enroll during Open Enrollment or if you experience a Qualifying Event

When Should You Enroll in Medicare

If you retire before age 65

- LACERS requests that you enroll three months prior to turning age 65
- LACERS will mail you an Age-In packet letting you know what you need to do

If you are retiring after you've turned 65

 LACERS will assist you in enrolling during the retirement process with a Special Enrollment Form to give to Social Security to avoid late-enrollment penalties

IMPORTANT! Enrolling in a Medicare plan outside of LACERS will result in the termination of your LACERS medical coverage (You can only assign one medical plan to your Medicare)



Survivor Benefits Active & Retiree Benefits

*This presentation is intended to provide a summary of the benefits established by the Los Angeles City Charter, Los Angeles Administrative Code, and LACERS Board Rules (referred to as the Plan provisions). In the event of discrepancies in this presentation the Plan provisions will govern at all times.

Survivor Benefits (Active) If You Die Before Retiring

If you die while working for the City, there may be benefit options available to your survivors, depending on your:

- Years of Service & Service Credit
- Age
- Survivor's relationship to you and/or
- Your designation of beneficiary(ies), if any

Survivor Benefits (Active) Types of Survivorships

- Service Retirement Survivorship Eligible to retire prior to death, Survivor receives benefit based on retirement eligibility
- Deferred Service Retirement Survivorship Not eligible to retire, Survivor waits to receive benefit when Member would have become eligible
- Disability Retirement Survivorship Survivor receives benefit as if Member took a Disability Retirement (generally 1/3 of Final Compensation)

Survivor Benefits (Active)
Domestic Partners

In order for your Domestic Partner to be eligible for survivor benefits, your Domestic Partnership must be:

 Filed with LACERS by submitting a Declaration of Domestic Partnership - form available on www.LACERS.org; or

Registered with the State of California

Family Death Benefit Plan (FDBP)

What is it?	A voluntary program designed to provide increased financial protection for the families of LACERS members who die prior to retirement.
Who should consider FDBP?	Employees who are not nearing retirement and have young families or dependent parents.
Who's eligible?	All LACERS members with 18 months of City service may enroll.
How does it work?	Benefits are payable if a member passes away while still an active City employee and is a participating contributor to FDBP.
What does it cost?	Each participating member pays a monthly premium of \$2.40 (\$1.20 per pay period)
How to participate.	Complete the Election to Participate in Family Death Benefit Plan Form.

*FDBP cannot be paid in conjunction with a Service Retirement Survivorship or Deferred Service Retirement Survivorship

FDBP Monthly Benefits

Payable After 36 Payments – Minor Children

Surviving spouse/domestic partner w/ 1 child	\$1,875.00
Surviving spouse/domestic partner w/ 2 or more children	\$2,186.90
No surviving spouse/domestic partner, 1 child (paid to legal guardian)	\$937.50
No surviving spouse/domestic partner, 2 children (paid to legal guardian)	\$1,875.00
More than 2 children (paid to legal guardian)	\$2,186.90

Payment is made for children until age 18 or 19 if enrolled in High School

 Payment is made for a child unable to engage in gainful employment due to a medically determinable physical or mental impairment that occurred prior to age 22, as long as the condition continues

Subject to Earnings Limitations

FDBP Monthly Benefits

Payable After 240 Payments – <u>Surviving Spouse/Domestic Partner</u>

Surviving Spouse/Domestic Partner

Age 60	Age 61	Age 62	Age 63	Age 64	Age 65
\$613.04	\$661.93	\$710.78	\$759.66	\$808.52	\$857.40

- Payment can be made to the surviving spouse/domestic partner once they reach age 60
- If the payment is received at a later age, the benefit increases. Max is reached at age 65
- If the spouse/domestic partner remarries before age 60, the benefit is not payable
- If a Service or Deferred Service Survivorship is being received, the benefit is not payable

Dependent Parents

Only if there is no surviving spouse/domestic partner

One Dependent Parent	Two Dependent Parents
\$1,031.25	\$1,875.00

The payment may be made to dependent parents who are at least age 62 and the Member provided at least 50% of their necessary living expenses during the last year of City Service. Subject to Earning Limitations

How to Sign Up/Cancel FDBP

Fill out form located at LACERS.org



 PENSION CHECK MAILED MAY 29
 DIRECT DEPOSIT MAY 31
 MyLACERS Log In

 Members
 Retirees
 Survivors
 Board
 News & Events
 Forms & Info Sheets
 Investments
 About
 *A
 Q

Members

Understanding Your Retirement

Eligibility

Health Benefits

Summary Plan Description

Separating from City Service

Family Death Benefit Plan

Designating Beneficiaries

Domestic Partnerships & Divorce

Family Death Benefit Plan

The Family Death Benefit Plan (FDBP) is a voluntary program that provides a monthly financial benefit that may give your family increased financial protection should you die before retiring. An employee becomes eligible for membership for the FDBP after 18 months of City Service. The cost is only \$1.50 per pay period.

FDBP Information Sheet

Election to Participate in FDBP Form

Cancellation of Election to Participate in FDBP Form

Form Library

Durable Power of Attorney

Survivor Benefits (Retired)

Upon your death after retirement, your designated beneficiary may be entitled to:

- A Continuance Benefit (if applicable)
- Health benefits for an eligible Survivor
- Any Unused Contributions (if applicable)
- \$2,500 Burial Allowance
- The accrued amount of your Retirement Allowance for the month of your death

Survivor Benefits Beneficiary Assignment

IMPORTANT 🔔

 Keep your beneficiary information up to date so that, in the event of your death, benefits will be paid as you intended

- Designated beneficiaries remain in effect until you change them
- If you do not choose a beneficiary or they predecease you or waive benefits, benefits will be paid in order of Succession:
 - 1. Spouse or State-registered Domestic Partner
 - 2. Children
 - 3. Parents
 - 4. Estate



The Retirement Process

*This presentation is intended to provide a summary of the benefits established by the Los Angeles City Charter, Los Angeles Administrative Code, and LACERS Board Rules (referred to as the Plan provisions). In the event of discrepancies in this presentation the Plan provisions will govern at all times.

Step-by-Step Process

Step 1.	Choose your requested retirement effective date
Step 2.	Submit your Retirement Application
Step 3.	Gather your Required Documents
Step 4.	Complete the forms that are mailed to you
Step 5.	Make a List of Questions
Step 6.	Your assigned Retirement Counselor will assist you with any questions you may have and will finalize your retirement.



Selecting a Retirement Date

- Your application must be submitted within the appropriated filing period of 30 - 60 days prior to your requested retirement date
- Your last day on payroll will be the day before your retirement effective date
- If you want your last active check to be a full check, retire at the end of the pay period
- To shorten the time between your last active check and your first retirement check, retire in the last pay period of the month

Required Documents

- Marriage License or State Registered Domestic Partnership Documents
- Birth Certificate or Passport*
- Dissolution documents for any and all prior marriages or domestic partnerships
- Medicare card, if applicable*
- State or Federal issued photo identification*

*Spouse/domestic partner must also provide these documents

LACERS will also require a W-9 form and an Affidavit of Identity form be completed. IMPORTANT! Failure to provide these document can delay your payroll set-up

Additional Information Required Documents

- If you or your spouse/domestic partner have birth date or name discrepancies on documents, you may be required to provide additional documentation.
- If your divorce is not finalized, you will retire married unless the divorce is finalized prior to your retirement date.
- Documents in a foreign language must be translated or transcribed by a certified translator. Notarized copies are not acceptable.

LACERS As Your Contact TO Reach LACERS

Call: (800) 779-8328 TTY (888) 349-3996

E-mail: lacers.services@LACERS.org lacers.health@LACERS.org

Visit: LACERS (LA Times Building) 202 W. First Street, Suite 500 Los Angeles, CA 90012-4401

Mail: P.O. Box 512218 Los Angeles, CA 90051-0218

Website: LACERS.org













Subscribe to the official LACERS YouTube channel to view other informational videos and be notified when new content is available before anyone else!



Go to: <u>www.youtube.com/lacersyoutube</u>